

# ST. JAMES EPISCOPAL CHURCH

3750 E. Douglas Avenue, Wichita, KS 67208

## 103<sup>RD</sup> ANNUAL MEETING

SUNDAY, JANUARY 29, 2023

### 2022 ANNUAL REPORT

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#### MEETING AGENDA

- Call to Order
- Welcome & Opening Prayer
- Necrology
- Election
- Building & Grounds Report
- Endowment Funds Report
- 2023 Budget
- Senior Warden's Report
- Announcements
- Altar Guild
- Election Results
- Adjournment

#### I. OPENING PRAYER & NECROLOGY

Gracious God, we lift our praise to you for the gift of St. James Church. Our parish, dedicated to your Word, is given by a century of saints now remembered in love on this holy ground. This life-giving communion, through which we know you, comes from the history you established for all time. We give you grateful thanks for this, and for the hope we have, through Christ, of the eternal communion. Lord, make us loving, generous, and imaginative as we strive to secure our second century. May we be found faithful to the traditions of St. James Church and eager servants of the future saints who will find the knowledge and love of you in this place for years to come.

**Amen.**

Donna Littleton  
*01/22/2022*

Larry Soice  
*04/28/2022*

Daniel Dye  
*10/20/2022*

Jean Lehr Showalter  
*03/10/2022*

Ryan Reep  
*05/10/2022*

Pamela McCausland  
*11/27/2022*

Jan Moreland  
*04/04/2022*

John Luerding  
*06/07/2022*

Ron Harrison  
*12/19/2022*

Gary Fast  
*04/08/2022*

Judy Wilkinson  
*08/07/2022*

Kendall Curtis Jones  
*04/18/2022*

Claude Tusten Houchin  
*09/10/2022*

## II. ACKNOWLEDGEMENTS & THANKS

### 2022 VESTRY

The Rev. Dawn Frankfurt, Rector  
Paula Skinner, Senior Warden  
Danny Blair, Jr. Warden  
Woody Swain, Treasurer  
Deb Bagby, Clerk  
Judy Goodpasture (2023)  
Sarah Robinson (2023)  
Phil Speary (2023)  
Diana Morton (2024)  
Drew Rucker (2024)  
Mary Sloan (2024)  
Richard Bowman (2025)  
Pat Butin (2025)  
Suzanne Laycock (2025)

### 2022 CONVENTION DELEGATES

Marilyn Milhon (2023)  
Rick Milhon (2023)  
Necia Rillema (2023)  
Randy Harrison (2024)  
Joan Moore (2024)  
Paul Rillema (2023) *Alternate*

### 2022 NOMINATING COMMITTEE

Rob Compton (2023)  
Deb Hager (2023)  
Paul Leeker (2023)  
Susan Picotte (2023)  
Susan Stallings (2023)

### 2022 ENDOWMENT FUNDS BOARD

Deb Bagby (2023)  
Tom Zerger (2023)  
Erin Compton (2024)  
Keith Stevens (2024)\*  
Clay Bastian (2025)  
Kelly Harper (2025)

*\*seat open for 1 year-term*

### Also serving on the EFB:

Woody Swain, Treasurer  
The Rev. Dawn Frankfurt, Rector



Bishop Bascom brought one plant for each of the new confirmands and received parishioners to be planted on the church property. Left to right: Jordan Weber, Paul Leeker, Allie Mutzke, (*Claire Tanner standing in for*) Leia Pameticky, Bishop Cathleen Bascom, Mother Dawn Frankfurt, Tabitha Weber, Archdeacon Jeff. Roper

### III. ELECTION INFORMATION AND NOMINEES

#### GENERAL INFORMATION

Everyone elected to a position at the Annual Meeting takes office immediately upon adjournment of the meeting. We vote by written ballot, except when there is only one nominee for an office. In that case, we may take a vote by show of hands.

#### WARDENS, TREASURER, AND CLERK OF THE VESTRY ELECTIONS

**SENIOR WARDEN** (*Elect one for a one-year term; maximum is 3 consecutive years.*)

##### Joan Moore

I was confirmed as an Episcopalian at St. Stephen's, Wichita in 1998. My family joined St. James in 2003 when we moved to College Hill. I'm a proud mom to three girls: Gracie (24) who graduated from Elon University in North Carolina in 2021, and is now a first year law student at William & Mary Law School in Williamsburg, VA. Eve (21) is a junior in college and will be transferring to WSU, after taking some time off from school; Noelle (21) is also a junior and after taking a sabbatical year to work on some projects, will be returning to Oberlin College in Ohio in the Fall.



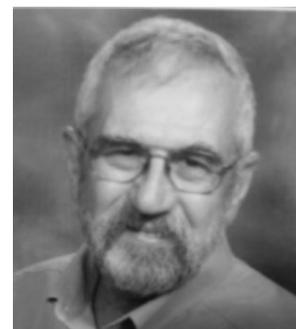
I am trained as an attorney, but have only practiced law in Washington, D.C. I still hold a law license in Kansas. I worked at Wichita Collegiate School as the Director of Advancement for nine years, before moving to Hunter Health Clinic, where I am now the Major Gifts Officer, serving my second year in that position.

At St. James I have served as a member of the Rector's Committee (for Mother Kate Moorehead), chaired the Olde English Tea, and have sung with the St. James Choir for the past 10 years. I was also a member of the Associate Rector Search Committee, the 100th Anniversary Committee, the Vestry for six years and I was Senior Warden for three years. I will be serving as a delegate to the Southwest Convocation Board and the Diocesan Convention for my second year. I would be honored to serve as Senior Warden at St. James for a second term.

**JUNIOR WARDEN** (*Elect one for a one-year term; maximum was set aside by Vestry.*)

##### Danny Blair

I brought my parents to Wichita in 1957 and started attending St. James Episcopal Church. This was a return to Wichita and St. James for my mother Betty. Her father and Otis Grey served together in WWI and became lifelong friends, so it was only natural that our family settled at St. James. As a youth here, I was in the Men and Boys Choir ( I remember Bobbie Bastian so well) and served as an Acolyte. I spent time in EYC and was in the Scout Troop 524 where I attained the Eagle rank. I went on to be the Scoutmaster of Troop 524. Those were great times.



Adulthood took me all over the country as a construction superintendent and then to Pratt, Kansas, with the engineering department of Kansas Department of Parks and Wildlife. Then to Sedan to be the Ranger at Quivira Scout Camp. Back to Wichita and St. James, which I feel is my home. We added Levi to the family mix, and he was baptized here as soon as we were able to formally adopt him. I love this church family and hope to remain here now for some time to come.

*Vestry members elect the Treasurer and the Clerk at their first meeting on February 16, 2023. Woody Swain is expected to continue as Treasurer, and Deb Bagby is expected to continue serving as Clerk.*

### III. ELECTION INFORMATION AND NOMINEES

#### VESTRY ELECTIONS

#### INFORMATION FOR AND EXPECTATIONS OF WARDENS AND VESTRY MEMBERS

Vestry members are well-prepared attendees of all vestry meetings. Regular attendance at worship services and parish events is expected. Vestry members lead the congregation in many ways, including through their participation and financial giving to the parish. All vestry members make an annual pledge and strive to tithe. They openly and transparently serve as official communicators between the Vestry and the congregation. They are a council of advice for the Rector. The 2023 vestry meetings are scheduled each month, except July. Its meetings are usually held on the third Thursday of the month at 6:00 PM in the lounge. There may be one vestry retreat each year. The February 2023 vestry meeting includes an orientation for new members. It is very important for all Vestry members to attend. It will be held on Thursday, February 16 at 6:00 PM.

**Election of Members of the Vestry** for a three (3) year term shall be by one ballot. Each elector may vote for as many nominees as there are positions to be filled. The appropriate number of nominees receiving the highest number of votes shall be declared elected. (Article V. Section 2 . E.)

#### NOMINEES FOR VESTRY

*Cast your vote for 3 individuals for full terms. There are no empty unexpired terms.*

#### Dave McDonald

I am a Professor of Biology at Wichita State University and I have been teaching there for over 30 years. My wife and I began attending St. James about three years ago. I serve as a lector at the 8:30 am services and I lead the Contemplative Prayer Group in their Monday evening meetings (and you're welcome to join us!). I was raised a Methodist and I converted to Catholicism during college. When my wife and I visited St. James, we felt very welcomed by the those we met and also by the St. James theme (Whoever you are, and wherever you are in your journey of faith, you are welcome here).



#### Jessica Moore

I was born and raised in Wichita. I grew up in the Baptist church, but as a young adult I began re-evaluating my faith and what I believed about being a follower of God. My husband and I attended non-denominational and Methodist churches before finding St. James in 2020. We immediately felt at home here and quickly found ways to be involved.

In 2021 we attended Basic A and were confirmed into the Episcopal Church. We typically attend the 8:30 am service and participate as ushers and lectors.

I am passionate about outreach and joined the Outreach Committee at the end of 2022. We help with the Sandwich Saturday ministry frequently and participate in the many donation drives St. James facilitates.

To me, living out my faith requires action and getting out of my comfort zone. As Christians, I believe we are called to continually show love, acceptance and generosity to all people, not just those who think or live like we do. I have seen this type of radical love and acceptance at St. James and I look forward to being part of the future of this great parish!



### III. ELECTION INFORMATION AND NOMINEES

#### NOMINEES FOR VESTRY *(continued)*

##### Troy Wells

I am a lifelong Wichitan, who embarrasses his wife by telling people that I was born on January 29th, Kansas Day. I grew up in the Catholic church and attended St. Thomas Aquinas and graduated from Kapaun Mt. Carmel. I am a graphic designer with a BFA from Wichita State University with a minor in Communications. I love live music, art and the growing culture Wichita has to offer. My wife, Shannon Johnston, and I have been attending St. James since the Sunday after Easter in 2019, and were welcomed into the Episcopal faith in the spring of 2021. Since attending St. James during the pandemic and after, we have always felt at home and truly welcome in our journey of faith. Shannon and I welcomed our son, Palmer, in November of 2021 and have loved bringing him to St. James. He was baptized this past fall, and more recently Shannon has become a Lay Worship Leader. With these events and our growth in the community at St. James, I am excited and truly honored to be nominated to serve at St. James and thank you for the community that has welcomed me and my family.



##### Mary Halley

*No information submitted*



### III. ELECTION INFORMATION AND NOMINEES

#### PARISH DELEGATES & ALTERNATES ELECTIONS

##### INFORMATION FOR AND EXPECTATIONS OF DELEGATES AND ALTERNATES

Delegates are members of the Southwest Convocation Board and the Diocesan Convention, and act as representatives of this parish, speaking for this parish and bringing information back to this parish. They shall attend all Southwest Convocation Board meetings and Diocesan Convention and report back to the Vestry within thirty days following adjournment of each. One responsibility of delegates and alternates is to review the apportionment schedule, to understand the annual diocesan mission plan, and to vote whether to approve the diocesan budget at the annual convention of the diocese. Therefore, Delegates and Alternates (along with parish clergy) attend all meetings of the Southwest Convocation. There will be three Saturday meetings in 2023.

Delegates attend Diocesan Convention which is held annually in October in Topeka. St. James Church pays for the convention registration fee, convention meals and hotel accommodations for Delegates. If a Delegate is unable to attend, then an Alternate attends in his/her place and receives reimbursement in that circumstance. New since 2020 will be the expectation that Delegates and Alternates will participate in meetings, conversations, and exchanges of information with the vestry for the purpose of being informed about parish circumstance and to report to the vestry of diocesan news.

### III. ELECTION INFORMATION AND NOMINEES

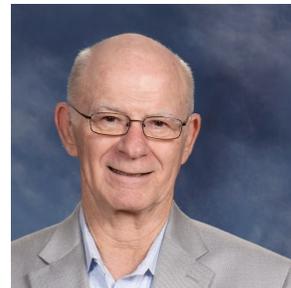
#### NOMINEES FOR PARISH DELEGATES

*Cast your vote for 3 individuals to serve as delegates for two year terms. Individuals receiving the most votes will serve as Delegates and others will serve as Alternates.*

#### **Rick Milhon**

I was confirmed in the Episcopal Church in 1960. I served on the Vestry of three churches, been Senior Warden of two, served multiple times as a Delegate to Diocesan Convention and been Chairman of the Southwest Convocation.

I currently sing in the St. James Adult Choir and play instrumental music for services.



#### **Marilyn Milhon**

I was confirmed in the Episcopal Church in college and have back “home” at St. James since '03. My church activities have included Daughters of the King, ECW, parish & Diocesan Boards; Old English Tea, serving on the (former) St. James Trust Committee and Furnishings & Memorials Committee; volunteering at Oyster Dinners, and gardening projects. I have enjoyed being a delegate and would be honored to serve again.



#### **Paul Rillema**

I have been a member of St. James since 1999; served as the Junior Warden for six years; was a member of the Vestry for seven years; recently (2022) representing St. James as an Alternate Delegate to the Southwest Convocation and was as a member of the Columbarium Committee. I currently serve as an Usher for church and funeral services and am also one of the leaders for adult forum. My major contribution to St. James and the Episcopal Diocese of Kansas is co-mentoring our Education for the Ministry (EfM) group administered by the University of the South. It would be an honor to serve as a delegate again.



#### **Necia Rillema**

I have been a member of St. James Church for over 20 years, and it is a joy to serve as a lector and a chalice minister. I am a member of Daughters of the King and have been an active member of ECW participating in the Old English Tea and the St. Nicolas Bazaar for a number of years. Having completed EfM with Father Sam Criss as mentor, I now am a member of the Graduate EfM group at St. James. Currently, I oversee our Church Library.

I am a retired librarian from several schools in USD 259 and in North Carolina. For many years I was a Docent at the Wichita Art Museum and at the Historical Museum. I'm active at Mark Arts and am a landscape painter. Having served as a delegate and as an alternate delegate to the Southwest Convocation in the past, I would be honored to serve again.



### III. ELECTION INFORMATION AND NOMINEES

#### NOMINEES FOR PARISH DELEGATES *(continued)*

##### Racine Zackula

I have been Episcopalian since 2010 when I converted from Secular Humanist. Since that time, I have attended St. John's and St. James (for about the last four years) all the while appreciating the grace of God and all of the wonderful people I have met who share my joy.

While at St. John's, I completed/served on: Vestry; Delegate; EFM; altar guild; acolyte; social media; ushering; tamale making; and Youth Ministry (including attendance/helping at numerous diocesan events and Mega Camp).

At St James, I have helped with the Youth Ministry; social media and ushering. In my spare time, I work as librarian at Wichita Public Library.



##### Elizabeth Wenger

*No information submitted*

### III. ELECTION INFORMATION AND NOMINEES

#### ENDOWMENT FUNDS BOARD ELECTIONS

##### INFORMATION FOR AND EXPECTATIONS OF MEMBERS OF THE ENDOWMENT FUNDS BOARD

Members of the St. James Endowment Funds Board (EFB) are expected to receive and be familiar with the financial statements and legal documents of the Perpetual Memorial and Endowment Fund (PMEF). This responsibility assumes a basic understanding of financial investment. Members meet monthly at a mutually agreed date and time. Members discuss and propose long-term investment objectives and manage one of the parish's most important assets, the funds in the PMEF. The EFB makes quarterly reports to the vestry, recommends action, and manages transactions. The EFB will develop and implement programs (legacy society, planned giving, memorial giving) designed to grow the good which can be done for St. James Church through the PMEF.

#### NOMINEES FOR THE PERPETUAL MEMORIAL ENDOWMENT FUNDS BOARD

*Cast your vote for three individuals. Two nominees will be elected to full terms, one will fill an open, unexpired term. One of the nominees, Jay Price, has requested that – if he is elected – he will fill the open unexpired term.*

##### George Bousfield

George Bousfield is a cradle Episcopalian and has been a member of St. James since 1991, when he moved to Wichita. He teaches biology at Wichita State University and is married to Helen Haskin. They have two children, George and Sarah, who were baptized and participated in youth activities at St. James until leaving Wichita for college. George has worked in the nursery, has been an usher, and has served on the vestry for 2 terms. During his first term, he was vestry liaison to the endowment funds board.



### III. ELECTION INFORMATION AND NOMINEES

#### ENDOWMENT FUNDS BOARD NOMINEES *(continued)*

##### Deb Bagby

Deb Bagby was elected to serve on the Perpetual Endowment Funds Board (PMEF) in January of 2020 and is honored to be asked to extend her run. She has been a member of the St. James Church family for many years and serves as an acolyte, is on the Welcome Committee and a co-mentor of EfM. A lifelong Episcopalian, Deb loves her church home.



##### Scott Orr

I am virtually a lifetime resident of Wichita. My wife Shirley and I have been married for nearly 46 years and College Hill residents for 33 years. We were active members of St. John's in downtown Wichita for 16 years. Shirley has been a vestry member and Senior Warden and I have been a vestry member, junior warden and was treasurer for 5 years ending in 2022. We have both been involved in the Wichita Minster meetings and projects since their inception. For the last 3 years we have also been joint on-site managers for the Sandwich Saturday program, serving weekly at St. John's. We have been attending St. James for about 6 months and have enjoyed being a part of this congregation while we continue to work at the Sandwich Saturdays and Minster projects.



I retired from Pizza Hut corporate nearly 7 years ago after spending over 30 years there in Finance and new store development. In addition to my church work I am a Past Commodore of the Ninnescah Sailing Association at Cheney Reservoir and am on the Long Range Planning Committee there. I am also currently the Vice President of the Wichita Region of the Porsche Club of America. In addition to sailing and autocross, track days and other Porsche club events I am an avid golfer and pickleball player.

##### Jay Price

A native of Santa Fe, New Mexico, Jay M. Price has been in Wichita since 1999 and a member of St. James for almost 20 years. He is a professor of History at Wichita State University, where his research has included Temples for a Modern God: Religious Architecture in Postwar America. One of his future projects will be "the Occasional Sacred," a study of chapels in America. For the St. James centennial, he spearheaded the effort to have St. James listed on the National Register of Historic Places, served as an advisor to the centennial book publishing effort, and was active in the commemoration of the legacy of Fr. Otis Gray. As someone who enjoys being active in worship, he has served as a vergger and is active as an acolyte and reader.



### III. ELECTION INFORMATION AND NOMINEES

#### NOMINATING COMMITTEE ELECTIONS

#### INFORMATION FOR AND EXPECTATIONS OF MEMBERS OF THE NOMINATING COMMITTEE

Five members are elected annually to use their knowledge of the parish and familiarity with its members to create a 'slate' of nominees for elections to be held at our next Annual Meeting. The Nominating Committee is given an important responsibility by the parish. This is a serious task which has great influence on the ministry of the parish. The work must be prayerfully and confidentially undertaken. The committee begins work in August or September gathering suggested names for the positions to be filled. They secure candidates willingness to stand for election. Once candidates are confirmed for all open positions, the committee submits this list (known as the 'slate') to the Vestry for the November meeting.

#### NOMINEES FOR THE 2023 NOMINATING COMMITTEE

*Cast your vote for five individuals for a one-year term.*

#### Richard Bowman

Baptized as an infant at St. James, confirmed at St. James, married at St. James, both children baptized and confirmed at St. James. I have previously been the Oyster Chairman, Jr. Warden, Stewardship Chairman five times, Sunday school teacher 2 years. Chairman of Endowment Board 2 years. I am a graduate of EFM, Safeguarding God's Children and Safeguarding God's People.

I'm a graduate of Wichita State University BA Business Administration, MBA Wichita State University Graduate University of the South School of Theology, 3 years attending Bishop Kemper Seminary on non-ordination basis.

I sing with Wichita Symphony Choir, President of Unit 132 Kansas Bridge Association, Vice President of District 15 Bridge Association. I'm also a member of Board of Directors Wichita ASHRAE chapter, and voting member of ASHRAE 6.2 Radiant Heating Cooling Technical committee.



#### Erin Compton

Erin has been an active member of St. James since her confirmation in 2007. She has been a member of the Vestry and served as Senior Warden. Erin is a member of the St. James Choir. You may see her at St. James with her family: husband, Rob; daughter, Kennedy; and son, William.



#### Marilyn Taylor

I am a mother and a grandmother and a retired educator. My late husband and I were married 44 years. I have been going to the Episcopal Church for 50 years, and I have loved being a part of St. James!



### III. ELECTION INFORMATION AND NOMINEES

#### NOMINEES FOR THE 2023 NOMINATING COMMITTEE *(continued)*

##### Judy Goodpasture

I love being a member of St. James. The church's welcoming atmosphere, spiritual leadership, and generosity toward community outreach impress me greatly. In recent years at St. James, I have taught Sunday School, served as a lay reader, served on the Vestry, helped with the Olde English Tea, and chaired the Outreach Committee. These activities have helped me become acquainted with a broad cross section of the congregation, and I look forward to serving on the Nominating Committee.



##### Kate Miller

My husband Todd and I have been active members of St James for over 6 years. I have co-chaired the Tea twice, been active with the choir and Vacation Bible school, and have served as Stewardship chair. I am a proud graduate of EFM!

I am a graduate of WSU with a bachelors and masters in Nursing.

Todd and I have two adult children who live in KC and Boston.

We love everything about St James!



### IV. LEADERSHIP REPORTS

#### RECTOR

*From The Rev. Dawn M. Frankfurt*

#### TWENTY-TWENTY-TWO

Like most people in the United States, the People of St. James entered 2022 with a strong desire to put the pandemic behind us. We started the year grateful for the generosity which carried the parish through the first two difficult years of the pandemic. Many of us were ready for fellow parishioners to cast masks aside and to be reunited with the whole congregation.

The exit of COVID and the return of our companions was slow. For most of the year our congregation straddled a fine line between our desire for fellowship and our desire to stay healthy. Sometimes a larger than expected participation at an event would encourage us, but small numbers of people at worship kept it very real. We spent the year being grateful that online worship was not our only option, and then feeling relief that online worship was available when we needed it. Meetings which were held on Zoom continued to be strongly favored by many groups and committees.

Unsure footing dominated the year not only in the ebb and flow of participation, but also in faithful stewardship. People remembered the solidarity we shared in 2020 and 2021 and the way we supported each other, but we felt the shifting sands of under our feet as the economy recovered, sputtered, and hung on. In spite of the Bible's many admonitions that we should not be afraid, fear lurked around us in 2022.

One of the aspects of having fewer people participating at church was measured not only in decreased attendance at worship and a guarded attitude about giving, it was also measured by the number of people willing to volunteer

## IV. LEADERSHIP REPORTS

### RECTOR'S REPORT *(continued)*

at church. Fewer people than ever wanted to be an acolyte, a lector, an usher, or a greeter. Many fewer people (as compared to pre-pandemic attendance) came to Breakfast on the second Sunday of the month, groups dwindled in size, and a small number of volunteers were asked to take on more responsibility.

Critical mass did not turn out to be a variation on “Last Rites.” The importance of critical mass (the minimum size or amount of something required to start or maintain a venture) continued to be one of our concerns. It was not until the fourth quarter of 2022 that we began to consistently have more than 100 people at worship on any given weekend. New the end of the year we had a few 10:45 a.m. Sunday worship services which exceeded 100 people at a single service. On the days of Christmas Eve and Christmas Day, a total of about 350 people worshipped with us.

Things are getting better, but slowly. Changes in parish personnel in 2022 included the departure of Deb Gruver as our parish secretary and the retirement of Marlene Hallstrom in June. Marlene’s music ministry among us was a blessing to all of us.

A big “Thank You,” is due to Deb Bagby who stepped in and kept the office running through Lent and Easter – right up to the time when Marlene retired. Her experience and easy-going nature kept us going without a hitch. In August, Krystal Poindexter began employment at St. James as our parish communicator. She is highly qualified in all of the areas in which we need her expertise. I know I speak for the whole staff when I say that we are grateful for the addition of Krystal to our team. If you haven’t met her yet, avail yourself of the opportunity, and introduce yourself to her. You’ll be glad you did.

Our Deacon, Jeff Roper, was named Archdeacon of the South of the Episcopal Diocese of Kansas. He will assist Bishop Bascom on her visitations in the Southeast and Southwest Convocations. The Rev. Dillon Green, who we hoped could stay with us through June 2023, was recruited to serve as Assistant Rector at an Episcopal Church in Alabama very near his family. It was an opportunity we didn’t want him to have to let go. We wish him well in his ministry there.

With a shrinking clergy base, and a severely limited number of volunteers willing to help lead worship, a new position, with Bishop Bascom’s blessing, has been created. The position of Lay Worship Leader has been created. It was first put to active use on the first Sunday in Advent 2022. We have two Lay Worship Leaders who began serving in 2022. They are Shannon Johnston and Paul Leeker. Chase Moore and Elizabeth Wenger join the ministry in 2023. Lay Worship Leaders sometimes preach and typically serve at all services on one weekend per month. They take responsibility for seeing that all volunteer roles at each service are filled (by themselves or by others), and they take part in the service by reading the Collect of the Day and the Prayers of the People. They often serve as Eucharistic Ministers and administer the sacrament of Christ’s blood in the wine of the chalice.

The new CEO of Breakthrough/ESS is an Episcopal priest named Father Andy Houlberg. In 2023 Father Andy will preside at all services one weekend per month. He will share preaching duties with Deacon Roper. The training and formation of Lay Worship Leaders, Deacons, Presiders, and more is an on-going effort.

An important thing to know about the position of Lay Worship Leader is that this position is not rigidly defined. We have consciously decided not to put limits on this ministry, but to see how we can respond most appropriately to the worship needs of our congregation in this particular historical situation. We don’t want to create a role just

## **IV. LEADERSHIP REPORTS**

### **RECTOR'S REPORT** *(continued)*

like ones which have existed before because we very clearly see that something new, some new kind of ministry is needed. This is not only true for Lay Worship Leaders, it is true for every one of us who want COVID to be over. We cannot – and we shouldn't even try to – return to the way things used to be.

The Church is changing. Your clergy, parish staff, Lay Worship Leaders, and countless volunteers, want to be in position, to be ready for a new creation, to find the life-giving energies in our congregation and see where they go. If there is a ministry you are excited about in the coming year, please make yourself known. If you have a great idea, we want to hear it. We want you to know that we see you, we love getting to know you more and more, and the Holy Spirit is among us. May the creative forces of God be our guide in the coming year.

### **ARCHDEACON**

*From The Ven. Jeff Roper*

Thank you everyone for your support of my diaconal ministry in 2022. I continued to be active in prison ministry. Every second Tuesday of the month, I conducted a Morning Prayer Rite II service in the chapel at The Winfield Correctional Facility and gave the sermon. Attendance of the inmates at Sunday morning services ranged between 15-25 in attendance.

Also, with the generous help of St. James parishioners, I delivered new or unused greeting cards for all occasions to Winfield CF on a monthly basis in 2022. In November alone, St. James provided over 3,000 donated Christmas cards to the prison. Each of the 550 inmates received at least 5 Christmas cards through your generosity so that they could send those cards to friends and family members for Christmas. So, thank you for your kindness. It was greatly appreciated by the inmates.

In the fall, I assisted Anne Clark and Racine Zacula with Wednesday night youth group meetings by holding 6 weeks of Confirmation classes for middle school and high schoolers. Two youth were confirmed at the Bishop's visit in November.

I am on the Board of Directors for the Winfield Correctional Facility's project to build a Spiritual Life Center. This is a large project to build a 10,000 square foot education and worship center.

I continue to participate on the Bishop's Task Force on Social Justice and Racial Reconciliation.

And finally, the big moment in my ministry occurred at Diocesan Convention when Bishop Bascom appointed me to be the Archdeacon of the South—serving diaconal needs in the SW and SE Convocations. I have continued to learn about this wider capacity and responsibilities of that ministry. I am still serving at my home parish, St. James Episcopal Church, attending and serving at services on a regular basis at St. James. I have appreciated the opportunity to serve you at St. James. Have a blessed 2023!

## IV. LEADERSHIP REPORTS

### SENIOR WARDEN

*From Paula Skinner*

It was the best of years, it was the worst of years...just kidding it was a good year.

In February it was announced the our apportionment to the diocese is reduced. Goals for the parish were identified and include increasing attendance and getting community engagement. The Capital Campaign not only met, but exceeded our goal. Joan Bledsoe agreed to be Stewardship Chair. A new administrative assistant was needed. A Music Director is needed due to retirement of Marlene Halstrom. Breakfast Sunday has resumed in a different format.

Deacon Jeff was asked by the Bishop to be Archdeacon of the south. The Bishop visited on 11/20. She confirmed 4 and received 1. The bishop approved the use of lay persons as worship assistants and they will each preach monthly.

I want to thank the vestry members for their hard work and support. All of you have been so very helpful. I don't think our parish would operate without the wonderful work of Jose Alonso...thank you Jose. Thank you to Krystal Poindexter, our new parish communicator. Mother Dawn you have been a "strong rock" during my term as Senior Warden and I value your guidance. I have learned so much this year and appreciate this parish more than ever.

### JUNIOR WARDEN

*From Danny Blair*

As we start another fantastic year at St James it is time to reflect on 2022. So many great things happened in 2022. We began to regroup as a community after the strange years of the pandemic. Familiar faces began to return to Services and gatherings as well as new faces! Don't be shy about welcoming the new faces. Introduce yourself and let them know how glad we are that they are here. Then get them involved!

The building continues to be a grand one and we have continued to help maintain it to keep it that way for future Episcopalians. The rest of the roof, everything from the original building going North has a new roof. Better products continue to emerge and this roof is a 115 mil TPO material that is the best commercial roof available today. The masonry has been tuck pointed, cleaned and sealed in its entirety, to the top of the Tower. If you have noticed the Guild hall lights can be switched on from the Kitchen entry and from the Atrium doors now. No more walking across the room to turn on lights. The exterior lights are all on and working most importantly from the Yale street side. The flood lights on the Celtic Cross are really beautiful at night. Our HVAC system has required a lot of attention this year. Some of it just aging and some deferred maintenance but overall the repairs have made an improvement in both comfort and energy savings. Two circulating pumps needed replacement, several small units (FCU's) needed attention, the humidifier for the Chancel which maintains a humidity level to care for the Organ required a major overhaul. A variable speed drive was installed on the Guild Hall unit which allows for a quiet start to the blower and trims energy usage to respond to the heating or cooling load. The 100 plus year old entry doors to the Nave ( South facing exterior doors) have been rebuilt with a new White Oak skin and are in place. Beautiful work by a craftsman in Cheney KS. We are still waiting on delivery of the panic hardware and new hinges and they will be installed as soon as they arrive. As always the lawn group has done a wonderful job maintaining the lawns and the Gardening crew has worked to keep the garden areas looking top notch. This year

## IV. LEADERSHIP REPORTS

### JR. WARDEN'S REPORT *(continued)*

the Creation Committee has also done work on the planting areas and have worked and continue to work in the Memorial Garden. Anyone who is interested in helping in those areas can contact Ann Clark or Pat Butin. Help is truly needed in both of these areas to avoid the expense of hiring the work done. It is a rewarding labor that manifests itself in not only how we see our Building but also to those passing by. Our thanks goes out to all who participate in these projects.

This coming year we are replacing the last two aging boilers with a high efficiency unit which pairs with the 5 year old boiler to increase reliability and energy efficiency. These newer units are variable output units so they can react to the heating load by increasing or decreasing their output to meet demand. We have also budgeted for an increase in the security camera equipment to keep us all as safe as possible in an evolving world. I have to take a moment to put in a plug for volunteers at St James. So many things and their success depend in their entirety on the volunteers that make them possible. Please take a moment and ponder if you could make some time in the busy schedules that we all have to help in any area of the Church's needs. Virtually everything that you see happening is due to the efforts of volunteers. You don't need specific or special skills or knowledge. We are happy to teach all that you need and are so happy to share knowledge. Let's continue to make St James the wonderful place that it has been now since 1920. Peace.

### TREASURER

*From Woody Swain*

2022 was a somewhat challenging year for our parish from a financial perspective. The final 2022 budget forecast a deficit of -\$5,023 and we ended 2022 with an actual deficit of -\$2,965. However, in order to arrive at this relatively small actual deficit, we needed to use \$29,787 more from the Fleming Bequest than we'd planned to meet payroll expenses and pay all of our December bills. Actual "giving" for 2021 vs. 2022 decreased by \$3,506, from \$490,169 to \$486,663.

Our forecast expenses for 2023 benefit from an \$18,598 credit to our Diocesan Apportionment due our amending our 2017 Parochial Report; our 2023 Apportionment expense will be \$82,332. Also, we will benefit from our having just paid off the \$40,000 building loan from 5 years ago. Our total expenses for 2023 are estimated to be \$597,015.

Our 2023 Revenues, however, are forecast to be \$540,070, leaving us with a forecast deficit of \$56,945. There are essentially no "carry-over" funds from previous giving, endowment fund draws or the general operating account. Our 2021 and 2022 budgets benefitted from these types of "carryovers", and they were created by the \$128,368 in two Payroll Protection Program ("PPP") loans from the federal government that ultimately became grants.

We should be proud that all of our special fundraising activities go towards outreach, and none of those proceeds flow back into our operating funds. We pay for all of our operating expenses through generous giving from our members, annual endowment fund draws and any special bequests, such as the one from Ray Fleming (which we expect to use up in 2023).

So, as we start our new year, we are facing a financial challenge as a parish. To fully fund the our St. James ministries, we are going to need to be very careful with our expenses and be prepared to increase our giving revenues by 5% to 10% by giving beyond what we've pledged and by attracting new members to our parish.

## IV. LEADERSHIP REPORTS

### TREASURER'S REPORT *(continued)*

Finally, for the good news about our 100th Anniversary Capital Campaign. Of the \$470,354 that was donated or pledged, \$322,470, or 68%, has already been received, and as of 12/31/22 we had a balance in that account of \$174,015. Two of its major projects, the cleaning and sealing of the exterior stone and brickwork and the reroofing of our education building and guild hall, were completed in 2022, and initial engineering on the 1st of 2 elevators is nearly complete. We are awaiting the delivery and installation of a new, higher efficiency boiler for our building heat, and improvements to the chancel music area and Sunday school restrooms will start getting attention soon. And, St. Francis Ministries' facilities have already benefitted significantly from the outreach portion of the campaign funds. Thanks again for your generosity as we make major improvements to our church facilities for the future and help others in need!

## V. FINANCIAL REPORTS

### St. James Episcopal - Summary of 2022 Actual and 2023 Budget

REVENUES:	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>2023 Budget</u>	Notes
Pledged Giving	\$ 423,788	\$ 410,375	\$ 410,350	1
Non-Pledged & Carryover Giving	\$ 105,485	\$ 90,788	\$ 82,174	
Endowment Funds	\$ 44,884	\$ 44,733	\$ 22,662	2
Fleming Bequest	\$ 59,041	\$ 75,523	\$ 20,684	3
Curate Reimbursement	\$ 43,328	\$ 32,496	\$ -	4
Miscellaneous	\$ 5,000	\$ 3,090	\$ 4,200	
<b>TOTAL</b>	<b>\$ 681,525</b>	<b>\$ 657,005</b>	<b>\$ 540,070</b>	
<b>EXPENSES:</b>				
Diocesan Apportionment	\$ 100,572	\$ 100,572	\$ 82,332	5
Clergy	\$ 194,901	\$ 173,535	\$ 155,859	4
Christian Education	\$ 49,700	\$ 40,523	\$ 33,488	
Music	\$ 35,308	\$ 37,130	\$ 38,100	
Other Ministries	\$ 9,043	\$ 10,151	\$ 11,505	
Administration	\$ 155,476	\$ 124,575	\$ 128,452	
Building & Grounds	\$ 141,548	\$ 173,484	\$ 147,279	6
<b>TOTAL</b>	<b>\$ 686,548</b>	<b>\$ 659,970</b>	<b>\$ 597,015</b>	
<b>REVENUES minus EXPENSES</b>	<b>\$ (5,023)</b>	<b>\$ (2,965)</b>	<b>\$ (56,944) Net</b>	
			<b>\$ (2,965) Carryover from 2022 Operating Funds</b>	
			<b>\$ (59,910) "Expected Net" for 2023</b>	

#### NOTES:

1. So far, 2023 pledging is 3.2% less than 2022 pledging
2. 2023 PMEF Draw of \$22,511 plus small amount of carry-over
3. Needed to use \$29,787 more than expected in 2022 to make up for revenue shortfall
4. No curate in 2023; we paid 1/4 of his salary and benefits through September 2022
5. \$18,598 credit from 2017 amended parochial report
6. \$42,000 of HVAC repair costs in 2022

## V. FINANCIAL REPORTS

### Endowment Funds Board (EFB)

January 2023 Report to Annual Parish Meeting

#### Summary of 2022 Activities

1. **St. James Church Legacy Society.** The purpose of the **St. James Church Legacy Society** is to appropriately acknowledge those who have made a commitment to include St. James Church, the "Perpetual Memorial and Endowment Fund of St. James Church, Wichita, KS," or other Episcopal entity as a beneficiary in the disposition of their estate. Individuals may elect to be listed as "Anonymous." **We give thanks for the 39 current enrollees for letting their light so shine that others may see their good works and do likewise!**
2. We published the ninth annual report of the "St. James Perpetual Memorial and Endowment Fund (PMEF) & St. James Legacy Society." The report, published annually, identifies all memorial and thanksgiving gifts given through December 31<sup>st</sup> of the prior calendar year. During 2022 we realized \$ 5,233 in new Bequests, Tributes & Memorials. We continue to encourage St. James members and friends to participate in this program by inviting gifts of all sizes (initial minimum \$100) to perpetually recognize and honor the memory of loved ones as well as to celebrate and offer thanksgiving for significant life events.
3. We continued to provide regular reporting of events in every edition of *SEASONS*, our parish printed newsletter.
4. We met regularly to monitor the Endowment Funds investment accounts and after examination of the September 30<sup>th</sup> accounting we recommended to the Vestry the 2023 Endowment Fund Distribution based on 4% of the average of the prior 12 calendar quarter balances of the invested funds. The Vestry approved a distribution \$38,016 to be allocated: (1) \$3,802 for outreach; (2) \$2,500 retained by the EFB for general expenses incidental to the management and administration of the endowment and legacy society programs; (3) \$13,002 to be retained in the endowment as a separate account for future capital needs; and, the balance of \$18,709 to be as directed by the vestry for 2022 capital expenses.

#### 2023 and Beyond

We will continue to encourage, invite and nurture active participation of members and friends of St. James Church to support the Perpetual Memorial and Endowment Fund and membership in the St. James Church Legacy Society in order to grow in perpetuity our Endowment Funds for the support of our community of faith, hope and charity. **Please respond when contacted!!**

**REMEMBER: Participation in the Dillon's Community Rewards program also benefits the endowment fund!**

#### Summary of 2022 Endowment Fund Finances

Market Value (all values rounded)	At 12-31-21	At 12-31-22
State Street Global Advisors (SSgA) Total	\$ 1,139,290	\$ 978,579
"Unrestricted" Funds Balance	\$ 981,280	\$ 830,604
"Restricted" Funds Balance	\$ 124,181	\$ 108,225
"Retained Capital Expense Fund"	\$ 33,829	\$ 39,749
Fidelity Checking Account	\$ 48,378	\$ 9,261
<b>TOTAL FUNDS ASSETS</b>	<b>\$ 1,187,669</b>	<b>\$987,839</b>
<b>Balance Reconciliation (all values rounded)</b>		
Beginning Balance		\$ 1,187,669
Donations Received		\$ 5,233
Other Income		\$ 181
Interest Income (Fidelity Account)		\$ 15
SSgA Management Fees		(\$ 5,645)
Investment Income (SSgA Account)		\$ 5,385
SSgA Appreciation (Depreciation)		(\$ 155,632)
Expenses & Funds Disbursed		(\$ 49,365)
<b>TOTAL FUND ASSETS at 12-31-22</b>		<b>\$ 987,839</b>

#### How Endowment Has Enriched the Ministry of St. James

1992 thru 2022 a Brief History (based on available data)	
Initial Bequest	\$ 1,042,966
Additional Bequests, gifts, income from coupon sales, sponsored trips, etc.	\$ 924,104
<b>TOTAL BEQUESTS, GIFTS, ETC.</b>	<b>\$ 1,967,070</b>
<b>TOTAL DISBURSEMENTS THRU 12-31-22</b>	<b>\$ 2,171,058</b>

#### 2022 Endowment Funds Board

Deb Bagby, Chair (2023)

Clay Bastian, Vice-Chair (2025)

Erin Compton (2024)

Position Vacant (2024)

Kelly Harper (2025)

Tom Zerger, Secretary (2023)

The Rev. Dawn Frankfurt, Rector

Tom Gossen, Endowment Treasurer\*

Woody Swain, Parish Treasurer\*

\*Serves with voice, but no vote

### ***Have you remembered St. James Church in your Estate Plan?***

To discuss ways you can participate as a member of the Legacy Society, contact a member of the Endowment Funds Board

## VI. MINISTRY REPORTS

### A. CHRISTIAN FORMATION MINISTRIES

#### PROGRAM DIRECTOR

*From Chelsea Whipple, Director of Programs*

2022 was a continued year of adjustments. Our programs evolved into an in-person, virtual or hybrid option to meet the needs of people attending and those leading. The nursery opened in the summer, and the children's program remained in-person for Sunday school, Children's Chapel, and VBS. The youth group also became in-person only. I feel that 2022 was another challenging year of adjusting to the needs of members and maintaining programs of value. I struggle with finding volunteers to lead children, youth, and adult programs and hope to find creative ways to fill those gaps in the upcoming year. I am forever grateful to all of you who participate in our formation programs and help foster a deeper relationship with one another and with the Almighty.

I currently am part-time in this role. As program director, I coordinate the nursery, Sunday school activities, youth programs, Christian education for all ages, special events and ministries, train parish members for teaching and leading Christian education, and participate in staff meetings. I am also part of the Welcome Team. To read more specifics on our adult, youth, and children's programs please read the reports filed under Christian Formation. I encourage you to participate in any ministries that demonstrate your spiritual gifts and would welcome anyone to contact me for more information. Blessings to 2023 and may compassion abound in us all!

#### ADULT CHRISTIAN EDUCATION

*From Chelsea Whipple, Director of Programs*

In 2022, we offered our classes via Zoom and in-person. If you are interested in the ministry of Christian Education for adults, please contact Mother Dawn or Chelsea Whipple for more information.

The following classes/small groups were offered in 2022:

- Basic A - led by Mother Dawn
- Book Club with St. James & St. Stephens
- Contemplative Prayer Group - led by Dave McDonald
- Lenten Stations of the Cross
- Morning Prayers - led by Father Dillon Green
- Wednesday Evening Bible Study - led by Dr. Phil Speary
- The Theology of Ted Lasso - led by Mother Dawn
- God at the Oscars - led by Father Dillon Green

#### ADULT FORUM

*From Chelsea Whipple, Director of Programs*

Adult Forum is currently meeting in person from 9:45 a.m. to 10:30 a.m. Sundays (except second Sundays) in the Guild Hall. For the program year 2022- 2023, we are continuing the same theme: Going off the Lectionary Grid. Every week, we are learning about the Sunday readings in depth. We discuss the history, language, culture, using a variety of different mediums to help us go deeper into the text and how it applies today. Anyone is welcome to join at any time. Our leaders are Mother Dawn, Deacon Jeff Roper, Phil Speary, John Robison, Paul Rillema, and Chelsea Whipple.

## **VI. MINISTRY REPORTS**

### **A. CHRISTIAN FORMATION MINISTRIES**

#### **EDUCATION FOR MINISTRY (EFM)**

*From Deb Bagby and Paul Rillema, Co-Mentors*

The seminar group is the nucleus of the Education for Ministry program. Our group consists of nine participants (Dottie Evans, LoWaine Robison, Terry Anderson, Sarah Robinson, Elizabeth Wenger, Paul Leeker, Danny Blair, Celia Blair, and Heather James). We currently meet over a period of nine months on Wednesday evening from 6:30 pm to 9:00 pm via Zoom.

EfM is a four year program administered by the University of the South. It consists of Old Testament (YR 1), New Testament (YR 2), Church History (YR 3) and Theology (YR 4) studies. Participants report on weekly reading assignments given in the *EfM Reading and Reflection Guide* and, in addition, develop skills in Theological Reflection (TR). By examining their own beliefs and their relationship to our culture and the tradition of our Christian faith, participants learn what it means to be effective ministers in the world.

#### **GRADUATE EFM**

*From Richard Bowman*

Graduate EFM is open to all members who have completed EFM. We meet once a week either in person or via Zoom on Monday at 7:00 September through May. Currently we have six members. Richard Bowman, Jeff Roper, Mary Druding, Mary Sloan, Necia Rillema and Margi Young.

We use courseware provided by the Learning Company and have discussions after viewing the lectures. When we meet in person we bring treats and discuss our week. If you qualify we welcome you as more people means more opinions and more learning.

Contact Richard Bowman either at 316-655-8928 or [rb@richardbowman.us](mailto:rb@richardbowman.us)

#### **BASIC A**

*From The Rev. Dawn M. Frankfort, Rector*

Basic A is a class which introduces students to the Anglican Communion, the Episcopal Church and the parish of St. James. It is adult confirmation class. Taught by the clergy of the parish, it is an 8-week course offered each fall. Upon completing the course, any baptized Christian not previously confirmed in the Episcopal Church may choose to be confirmed when the bishop of the Diocese of Kansas visits St. James. The class is open to anyone interested in conversation and especially those new to the Episcopal tradition. Some may come to refresh their knowledge of the church and come for a single class on a topic of special interest. Others may attend all 8 sessions. Areas of study include: the Anglican Communion; Church History; Holy Scripture; Holy Sacraments; Ethics; Liturgy, Worship and Ritual; Book of Common Prayer; and Prayer. In 2022 Bishop Bascom visited St. James in November. Six individuals were confirmed or received into the Episcopal Church on that Sunday at St. James in Wichita, KS.

## VI. MINISTRY REPORTS

### A. CHRISTIAN FORMATION MINISTRIES

#### ST. STEPHEN'S/ST. JAMES BOOK CLUB

*From Mary Sloan*

The St. Stephen's-St. James Book Club is a group of about twelve enthusiastic readers. About half are members at St. Stephens and half are members of St. James.

We meet at St. Stephen's Fireside Room at noon each Thursday. We have a once-a-month luncheon meeting at a local restaurant. If we need to do so because of severe weather or local Covid levels, we meet by Zoom. We brainstorm about books to read and line up about seven books at a time to read. – and then we repeat the collaborative book choice process when we have finished the previously chosen books. We are currently reading *Catcher in the Rye* and have recently finished *Bicycling with Butterflies*. Our choice of books ranges from fiction to non-fiction, from science-related to science fiction. Members have described us as being stimulating, giving members a sense of purpose and community. You are most welcome to join us. If you need more information, you can contact Mary Sloan at [msloan1023@gmail.com](mailto:msloan1023@gmail.com)

#### CHILDREN'S SUNDAY SCHOOL & CHILDREN'S CHAPEL

*From Chelsea Whipple, Director of Programs*

From Jan-Aug 2022 we continued with the curriculum *Weaving God's Promise* and then in October 2022 we launched *Godly Play*. We meet the first Sunday of every month for Sunday school and Children's Chapel starting at 9:30 a.m. We currently have 15 students enrolled for this program year. We are ALWAYS accepting new students. Thank you to Sandra Bradley, Cara Gerhardt, Amber Newlin, and April Pameticky for your endless amounts of patience and flexibility in teaching our kids. If you are interested we are looking for 2 teachers to help in the classrooms.

#### NURSERY & CHILDCARE

*From Chelsea Whipple, Director of Programs*

We typically serve children birth through age 5 during in-person services and other church-related events. We opened the nursery in June for our Sunday services. We are always looking for energetic and interested volunteers to help cover these services and events so we can have two trained adults in the nursery at all times. Thank you to Fiona Halley, Marie Guldjord, Gracie Moore Barbara Orsak, and Lauren Schmeidler, for sharing your love with the kids.

## VI. MINISTRY REPORTS

### A. CHRISTIAN FORMATION MINISTRIES

#### VACATION BIBLE SCHOOL

*From Chelsea Whipple, Director of Programs*

VBS took place in person on June 20 to 23. Our theme was Compassion Camp. Each day we introduced a new aspect of compassion - how to recognize and practice compassion; self-compassion; compassion for your neighbor; and compassion for the world. We had 25 kids participate in our VBS.

A big thank you to the VBS volunteers who make this happen and more fun every year: Jose Alonso, Jackie Alonso, Celia Blair, Danny Blair, Sandra Bradley, Dakota Bennett, Joan Bledsoe, Marva Eck, Adrienne Edwards, Judy Goodpasture, Father Dillon Green, Mary Halley, Kathleen Higgs, Kate Miller, Amber Newlin, Mary Newman, April Pameticky, Leia Pameticky, Deacon Jeff Roper, Racine Zackula. Our next VBS will take place on June 19 to 22, 2023.



## VI. MINISTRY REPORTS

### A. CHRISTIAN FORMATION MINISTRIES

#### YOUTH GROUP

*From Anne Clark, Youth Mentor*

Spring 2022 was a quick semester. Father Dillon, Racine Zackula and Anne Clark continued to lead the youth groups with high school meeting from 6:00-7:00 pm and middle school meeting from 7:00-8:00 pm. We laughed, learned and played throughout the semester with Apples to Apples to be our favorite game. We had some great discussions about how things we love in our everyday lives can translate to God's love to us and the bible. We also took a look at Jonah and how God has a sense of humor. The youth also helped with the Tea, Youth Sundays and Easter.

Fall 2022 took a turn with the youth groups combining back to one youth group for all 6th - 12th graders from 7:00-8:00 pm on Wednesday night. Archdeacon Jeff Roper joined us this fall to go through the study of confirmation. We had two youth that were confirmed when the Bishop came in November. Father Dillon was with us until the beginning of October. We enjoyed learning/reviewing the parts of Confirmation as well as helped with putting the Christmas Baskets together, decorating sugar cookies and our favorite part, attending Illuminations at Botanica. We look forward to the spring semester!



## VI. MINISTRY REPORTS

### B. PARISH LIFE MINISTRIES

#### OUTREACH COMMITTEE

*From Judy Goodpasture, Chairperson*

With gratitude to the St. James parish, our Outreach Committee has been able to resume in-person meetings with speakers from seven social services and continue our annual projects.

Through speakers at our meetings, we seek to educate ourselves about social services in the community. Our speakers during this year included **Joan Moore** from **Hunter Health**, **Jeff Roper** discussing his prison ministry at the **Winfield Correction Facility**, **Jessica Ciriaco** from the **Pando Initiative** and **Reality U**, **Lisa Capps** from **St. Francis Ministries**, **Judy Frick** from **Kansas Action for Children**, and **Tessa Lauderdale** from **StepStone**. In lieu of one fall meeting, we hosted a dinner and **Trivia Night** for **Fr. Dillon Green** before his departure for Alabama. Parishioners are always welcome at our meetings, which are held at 4 p.m. on the fourth Tuesday of each month. Speakers are announced in the eTower a week or two in advance.

#### 2022 PROJECTS

1. **American Red Cross Blood Drive:** St. James held four American Red Cross Blood Drives during 2022. We donated 49 units of blood, and helped at least 147 people. For more information, please contact Dottie Evans, ARC Blood Drive Coordinator at 785-341-4532 or [dottieevans6@gmail.com](mailto:dottieevans6@gmail.com). Chair **Dottie Evans** and Assistant-Chair **Sarah Robinson**
2. **Pocket Change Ministry:** During 2022 we gave **\$3500.** to five agencies serving children and families. Specifically, we gave **\$1000.** to **Breakthrough ESS**; **\$1000.** to the **Kansas Children's Service League**; **\$500.** to **St. Francis Ministries**; **\$500.** to the **Wichita Children's Home**; and **\$500.** to **St. Jude's Children's Research Hospital**. Since 2014 this project has contributed **\$20,300.** to community charities. Chairs: **Vicki Evans** and **Gary Thudium**
3. **Alternative Gift Market:** Because of Covid-19, our Sunday School children have not been able to sponsor individual projects. Instead, we have publicized the Alternative Gift Market's location, time, and dates of operation in the eTower.
4. **Christmas Food Baskets and Gift Cards:** Twenty large food baskets as well as gifts for each recipient were delivered to twenty families served by **St. Francis Ministries** and **Kansas Children's Service League**. St. James's generosity made Christmas happier for 97 needy people this year! Special thanks to the many parishioners who contributed food and gifts, to the **Youth Group** for filling baskets, and to all who delivered baskets. Thanks to **Matthew** and **Jenny Kroeker** for assisting with the distribution from the Guild Hall, and to **Jose, Randy Harrison,** and **Jeanne Kroeker** for help with storage and set up. Chair: **Mary Druding**.
5. **Undies Sundays:** Our project in April provided **3075** items of underwear, including 2741 new diapers for the **Wichita Children's Home**. **Kim Pennington** from the **Children's Home** expressed sincere gratitude. Chair: **Mary Klocke**
6. **Water Bottles for Breakthrough ESS:** During the summer months, carloads of water bottles were delivered each month to Breakthrough ESS for their clients. Chair: **Mary Druding**
7. **Back-to-School Supply Drive:** Our drive for school supplies to assist The Pando Initiative, as it serves needy children in USD 259, was very successful. A full carload of supplies were delivered to the Pando Initiative. Chair: **Suzanne Laycock**

## VI. MINISTRY REPORTS

### B. PARISH LIFE MINISTRIES

#### OUTREACH REPORT *(continued)*

8. **Saturday Sack Lunches for the Homeless:** As part of St. James's cooperation with the Diocesan Minister program, two hundred sandwich sack lunches are prepared by St. James volunteers four times a year. They are delivered to St. John's Episcopal Church for distribution. **Chair: Joan Bledsoe**
9. **8<sup>th</sup> Annual Blanket Drive:** Our parish contributed **85 blankets** for the homeless shelters sponsored by **HumanKind**. Chairs: **Judy and Hew Goodpasture**
10. **Reality U Volunteers:** Beginning in January 2023 we will once again to encourage volunteering for Reality U.
11. **Cards for Parishioners:** Throughout the year, we continued to send cards to ill or grieving parishioners. Chair: **Judy Goodpasture**
12. **Greeting Cards for Inmates at the Winfield Correction Facility.** Hundreds of new cards for various occasions and a huge load of Christmas cards were delivered to the Winfield facility. Chair: **Deacon Jeff Roper.**
13. **100 Year Charitable Project at St. Francis Ministries:** During 2022 we painted and refurnished four Family Visitation Rooms at St. Francis Ministries, 4155 E. Harry. Parishioner **Gene Carr** painted the rooms, and we provided furniture, area rugs, decorative pillows, framed posters, books, toys, and puzzles for these rooms. In February 2023 we will finish the fifth room. Every five or six weeks we clean and restock the rooms. **Chair: Judy Goodpasture**

Our Outreach Committee recommended that the Vestry send the 2021 **endowment community gift** of more than \$3000. to **Breakthrough Episcopal Social Services** and the **International Refugee Committee**. Each group received \$1796.50 in 2022. The Endowment Committee and the Vestry approved this recommendation.

I am thankful for our most generous congregation and for the members of the Outreach Committee. St. James parish exhibits remarkable compassion for the needy in our community. Thank you **Joan Bledsoe, Louise Brinegar, Dottie Evans Clark, Mary Druding, Vicki Evans, Hew Goodpasture, Susan Graybill, Linda Guyot, Mary Klocke, Suzanne Laycock, Suzi Miner, Jessica Moore, Sarah Robinson, Marilyn Taylor, Gary Thudium, Tabitha Weber, Marcia Wilder.**



## VI. MINISTRY REPORTS

### B. PARISH LIFE MINISTRIES

#### WELCOME TEAM

*From Chelsea Whipple, Director of Programs*

The Welcome Team is a committee dedicated to welcoming our new members, visitors, and even seasoned members. The team hosts “get-acquainted” mixers for newcomers and members to get to know one another around a quarterly basis. We also help contact those who visited the church and are interested in becoming a member, stuff the welcome bags, and greet people at Breakfast Sunday and at church services. In 2022, we had two in-person newcomer mixers and welcomed and/or contacted 20 newcomers.

Our goal in 2020 was to create a greeter role specifically to be there before and after services to help people navigate where things are and to help them feel welcome at St. James. We also have hopes to create a “buddy team” of seasoned members pairing up with newcomers to help them get acquainted with St. James and meet new friends. We currently meet on the fourth Wednesday of the month at 10 a.m. on Zoom. If you are interested in being a part of this team, please contact Chelsea Whipple.

#### BREAKFAST SUNDAY 2022

*From Randy Harrison*

Breakfast has taken a bit of a shift from the old tried and true format we have had for years. Cooking breakfast for the parish has been a labor of love for years for me and my family from the time that Rod Hansen recruited me and then after losing our dear brother and friend, carrying on that tradition. I have worked to refine and simplify the breakfast format so that it was easy to put together each month from Aug – May, but as I was preparing to ramp back up from Covid, Mother Dawn approached me with the idea of moving to a new format for breakfast that would be less intensive for me and my family while also being more inclusive of those who choose to participate. She suggested we give Pot-Luck Breakfast a try and see where it goes. After all, if we don’t try new ways of doing things we are destined to be stuck in a rut. I made the suggestion that to make this a success, we need to have a “Feature Dish” each month that people could key off of for what they bring to share. So far, this seems to be working, although, we seem to end up with a LOT of sweets and very few Savory items, so we will just keep working on that. I hope that everyone is enjoying this new format and as we work this year to refine the process, you may see more of the traditional breakfast items make an occasional appearance. It also has occurred to me that we could have a sign up sheet so different people could bring a “Feature Dish” and we can advertise that dish the week prior to the breakfast which would give people a week to come up with what they want to bring that would compliment the feature dish. Cheers to a great 2023!

#### CREATION CARE

*From Pat Butin, Chairperson*

The Creation Care Committee goal for this year is to stir up awareness, excitement, and commitment to the created world around us. In 2022, we began by following Kansas legislative issues, and providing information relating to environmental concerns. We continued to gather information on solar and other strategies that might reduce the harm we do. In the eTower, Creation Care has offered suggestions for individual actions that might reduce our impact on the earth.

## VI. MINISTRY REPORTS

### B. PARISH LIFE MINISTRIES

#### CREATION CARE REPORT *(continued)*

During summer 2022, Creation Care consulted garden experts and our Memorial committee on ways to better maintain our walled Memorial Garden. In the fall, Creation Care added more native plants to the Memorial Garden. On going care is needed for this walled Memorial Garden. If this might be your calling, contact Pat Butin at [PatandWalk@aol.com](mailto:PatandWalk@aol.com).

In 2023, Creation Care committee members and Junior Warden Danny Blair plan to begin an energy audit of St James, using the Diocesan Creation Care Energy self-audit tool. Many energy efficiency actions have already been taken at St James. Creation Care will again be reviewing Kansas legislative issues for possible environmental concerns. We will also discuss a possible Earth Day celebration.

Everyone is welcome at Creation Care meetings. For information or to offer suggestions contact Mary Sloan at [msloan1023@gmail.com](mailto:msloan1023@gmail.com).

#### OLDE ENGLISH TEA 2022

*From Randy Harrison, 2022 Chairperson*

What a grand day it was after our Covid Hiatus. It was truly a miracle day that we put together in seven weeks' time. The weather was amazing that first Saturday morning in May and even though we had fewer vendor tables and a slightly different twist on the fashion show, we still managed to raise \$5,400 for Wichita Charities. I am never surprised by the way we Episcopalians can come together to pull off an event no matter what stands in our way. Thank you to everyone who helped make the day a rousing success and especially to all the people who attended, shopped and helped with cleanup. Plans are already in the works for the 2023 Tea. If you would like to help or have any ideas for things that we can change, add or improve upon, please drop myself, [rharrison.ict@outlook.com](mailto:rharrison.ict@outlook.com) or Robin Wilson, [robinwilsonict@cox.net](mailto:robinwilsonict@cox.net) a note and let us know you are willing to be a part of something wonderful and help us raise even more for charity again in 2023.

Charity Name	2022
Breakthrough ESS	2000
Wichita Children's Home	800
Erin is Hope Foundation	200
Assistance League of Wichita	200
Victory in the Valley	300
Kansas Food Bank	300
KU School of Med/Aids Program	300
Wichita Sexual Assault Center	300
YMCA Women's Crisis Center	300
Dress for Success	300
WPD HOT Team	400
<b>Total Disbursement</b>	<b>5400</b>



## **VI. MINISTRY REPORTS**

### **C. WORSHIP MINISTRIES**

#### **WORSHIP SERVICE VOLUNTEERS**

*From The Rev. Dawn M. Frankfurt, Rector*

As explained above in the Rector's report above, 2022 was not the return to normal which so many longed to see after two years of worship interrupted by the pandemic. We are re-collecting and recruiting volunteers. Adrienne Edwards, our new director of the Altar Guild, has several new members. Ushers are coming into some organization, and their ministry is growing again.

We have a few people who are willing to serve as acolyte or lector at the 5:30 worship service on Saturday evening. We have a handful of individuals willing to serve as crucifer, acolyte, chalice bearer, lector, usher, or greeter at the early worship service at 8:30 Sunday morning. Still needed at the 10:45 service are chalice bearers, acolytes, crucifers, ushers and greeters. A whole bunch of people would like to be lectors at 10:45. Scheduling is often an organizational nightmare and some are asked to serve more frequently than others. The pattern of lectoring appears to get out of proper rotation because the need for substitutes is open on a first-come, first-serve basis. There are one or two changes I would like to see to the scheduling system now that we have 2022 behind us. I would like us to allow our scheduling process to be entirely automated. The computer has the best brain for managing complex scheduling situations. In our new REALM software, volunteers will be able to request substitutes when they are unable to serve on a date to which they have been assigned. I would like to see anyone identifying as a lector on Sunday morning make themselves available at both the 8:30 and 10:45 services. We need to stretch ourselves out of limits, habit, and comfort in 2023. This is where life, energy, and the Holy Spirit can be at work in us and in those around us.

In 2022 we finally returned to sharing the common cup at Communion. This means there is, once again, a chalice to pass. One chalice bearer is needed at 5:30 on Saturday. Two or three chalice bearers are needed at the 8:30 on Sunday, and at least three chalices are needed at 10:45. Those who are already participating in these services as lectors may find it an easy growth opportunity to both read the lessons assigned and to bear one of the chalices. We will offer training for anyone who would like to add serving as a Eucharistic minister (a chalice bearer) to their reading duties, You will be warmly welcomed into such a ministry.

Scheduling for volunteers, including ushers, is coordinated through the use of special software. We used to use an un-popular piece of software called MSP (Ministry Scheduler Pro). Many people complained about how it worked. All of that began to change this summer when we upgraded our office software apps. Scheduling can now be done entirely on REALM. If you participate in the ministry of volunteering for any worship role, then hopefully in 2023 scheduling will become a more predictable and transparent operation and satisfaction will go up. God bless all of you who serve in ministry at the Lord's table.

## VI. MINISTRY REPORTS

### C. WORSHIP MINISTRIES

#### ALTAR GUILD

*From Adrienne Edwards*

In my report this year I want to share with you the people for whom I am thankful and made this ministry an important part of their spiritual life. I owe my appreciation to Dottie Evans for her support and sewing talents. On Palm Sunday and during Holy Week the frontal and clergy vestments are red, crosses, and pictures of Jesus are covered with corresponding cloth drapes or veils. During previous years the drapes and veils have been oxblood red and/or black, while the clergy vestments have been red. Dottie stitched new matching red veils and drapes that covered the Processional Crosses, the Crucifix behind the Altar, and other items that needed to be covered during this season of the year. As a result of COVID a number of Altar Guild members decided for this and a variety of other reasons not to return to this ministry. I am grateful to the many Chalice Ministers who assisted in returning the Eucharist vessels, offering plate, Gospel and Service Books to the Sacristy after the service, especially after the 10:45 service. I am grateful to Mary D. Sandra, Dana, and Mary H who serve as Chalice Ministers on Saturday who not only returned items to the Sacristy, but also cleaned the vessels and prepared them for the 8:30 service. A special thanks goes to Jackie, the daughter of our sexton Jose who took responsibility for placing the page numbers on the three hymn boards each week. She has been very dependable and faithful in carrying out this ministry. I am thankful for the ministry of Andy Sandlin who keeps the brass hand rail shining throughout the year. In addition, Andy kept the Easter Lilly's watered and healthy as well the Poinsettias which he watered during the period between the Greening of the Church and Epiphany. Jose Alonso, Danny Blair, and Gene Bledsoe were always willing to lend a hand when the Altar Guild needed them and often on short notice.

As part of our ministry the Altar Guild members ensured that the Altar was set for our usual weekend Eucharist services, and special services to include baptisms, Easter Vigil, and Christmas Eve. This past year the Altar Guild received funding to purchase new Eucharist linens and a portion were consecrated during all the services on St. James of Jerusalem Day, October 25th. Janet Newlin and Jane Spurrier have continued their ministry of washing and ironing the Eucharist linens each month along with their other responsibilities for many, many years. They have insured the proper seasonal linens were available for all regularly scheduled Eucharists including our weekend services and special services.

If you are looking for a new ministry, Altar Guild is open to men, women and youth over the age of 13. You can volunteer your time as little or as much as you like, schedules are very flexible you can volunteer for as little as 30 minutes a month. If you have any questions, please feel free to contact me by email or text or stop me when you see me in church.

## VI. MINISTRY REPORTS

### C. WORSHIP MINISTRIES

#### MUSIC MINISTRY

*From Adrienne Edwards*

The has been of year of changes. We said hail and farewell to our longtime organist and music director Marlene Hallstrom, who served St James for over 11 years. For several months Dakota Bennett was our guest organist immediately following Marlene's retirement. Since his departure, we welcomed three new parttime organists; Christy Manning, Marcia Hansen, and Dean Roush. They have provided music both on the organ and the piano on a rotating basis throughout the month since Marlene's retirement. Their preludes, postludes and communion music have been a very enjoyable and integral part of the worship experience. We hired Kennedy Compton as director of the Chorister's. This choir is comprised of children in grades 3 thru 8. The Choristers sing the second Sunday of each month and sang at the 4:00 Christmas Eve Service. All children in these grades are invited to join the choir. The Choristers are accompanied by Christy Manning. Warren Kim was hired as Choir Director and took on directing responsibility for the Adult and Bell Choirs. The Bell Choir delayed their September rehearsals until January 2023. The Bell Choir played during several services during the first half of 2022. During 2022 we also enjoyed the talents of many instrumentalists, string, woodwind, brass, and at the 11:00 Christmas Eve service we enjoyed the sounds of harp music. There has been a long tradition of having instrumentalists accompanying the choir or playing on their own and we plan to continue this ministry.

All three choirs are looking for new members. The ability to read music is essential, but no prior choral singing experience or bell ringing is required. Our directors are very knowledgeable and make learning both educational and fun. If you have any questions feel free to reach out to me, Kennedy or Warren.

## VII. AFFILIATED PROGRAM REPORTS

### GUILD HALL PLAYERS

*From Phil Speary, GHP Program Director*

GUILD HALL PLAYERS serves as a unique outreach ministry to the Wichita area by St. James. Producing plays and musicals since 2006, GHP continues to present four or five productions each theatre season in the Guild Hall or the church's nave. The theatre group attracts over 1000 audience members each year who otherwise might have no exposure to our parish. A "community theatre" hosted by the parish and artistically directed by Dr. Phil Speary, GHP is self-supporting through its modestly priced ticket sales which cover the expenses of productions. Directors, actors, technicians and house staff all volunteer their services. More than 50 artists and crafts-persons from the whole Wichita arts community each season contribute to the GHP productions. In 2022 the Guild Hall Players presented productions of the dramas RABBIT HOLE and THE COUNTRY GIRL, the sacred HIS PASSOVER and the musical LIGHT IN THE PIAZZA. The Theatre received sixteen Mary Jane Teall Theatre Awards for the 2021-2022 season.

## VII. PARISH MINISTRIES & CONTACTS

### ADMINISTRATION & GOVERNANCE – *Sr. Warden*

Library – *Necia Rillema*

Building Use and Management – *Parish Office*

Delegates, Diocesan Convention & Convocation – *Sr. Warden*

Nominating Ministry – *Sr. Warden*

Office Volunteers – *Parish Communicator*

Parish Staff – *Sr. Warden, Rector*

Policies and Personnel – *Parish Office*

Recordkeeping – *Parish Office, Sr. Warden, & Clerk of the Vestry*

Vestry – *Parish Office*

Guild Hall Players – *Phil Speary*

### BUILDING & GROUNDS – *Jr. Warden*

Facilities & Grounds – *Jr. Warden*

- Maintenance, repair and improvement
- Budgeting, planning, prioritizing
- Landscaping, mowing, & irrigation
- Creation Care - *Pat Butin*

Columbarium and Memorial Garden – *Parish Office*

Furnishings and Memorials Ministry – *Jr. Warden*

Safety and Security – *Jr. Warden, Parish Office*

### CHRISTIAN FORMATION – *Director of Programs*

Adult Christian Education – *Director of Programs*

Adult Forum – *Director of Programs*

Basic A / Confirmation – *Rector*

Children's Sunday School – *Director of Programs*

Education for Ministry – *Paul Rillema, Deb Bagby*

Graduate EfM – *Richard Bowman*

Nursery – *Director of Programs*

Vacation Bible School – *Director of Programs*

Youth Group – *Director of Programs, Anne Clark*

### COMMUNICATIONS – *Parish Communicator*

Internal & external – *Rector, Sr. Warden, Parish Office*

Website and social media – *Parish Communicator*

eTower, newsletter, direct mail – *Parish Communicator*

Service bulletin, Annual report, Banners – *Parish Communicator*

### CLERGY – *Rector*

Priests, deacons, employed and associated – *Rector*

Deacons – *Archdeacon Jeff Roper*

Clericus and Diocesan responsibilities – *Rector*

Pastoral counseling and care ministries – *Rector*

Prison ministry – *Archdeacon Jeff Roper*

### FINANCE MINISTRY – *Treasurer*

Bookkeeper – *Parish Bookkeeper*

Endowment Funds Board – *Deb Bagby*

Financial Reports – *Treasurer*

Annual Budget – *Treasurer*

Stewardship Ministries - *Joan Bledoe*

### MEMBERSHIP & PARISH LIFE MINISTRIES

All Souls Guild – *Deb Hager*

Breakfast “Club” – *Sue Cowdery, Judy Thompson*

Breakfast Sunday – *Randy Harrison, Peg Boman*

Daughters of the King - *Vicky Petty, Susan Pictotte*

Episcopal Church Women, Olde English Tea – *ECW*

Membership & Parish Life – *Director of Programs*

Oyster Dinner – *Matt Carroll*

### WICHITA MINSTER –

### OUTREACH MINISTRIES

Blood Drive – *Dottie Evans*

Pocket Change Ministry – *Vicky Evans*

Christmas Giving Trees – *Mary Druding*

Breakthrough/ESS – 316-269-4160

St. Francis Ministries – 316-831-0330

General Outreach Ministry – *Judy Goodpasture*

### WORSHIP & MUSIC MINISTRIES

Choristers (Youth Choir) – *Kennedy Compton*

Handbell Choir – *Adrienne Edwards*

Instrumentalists/Musicians – *Adrienne Edwards*

Liturgy - *Rector*

Music Ministry, Hymn picking - *Rector*

St. James Choir (Adult Choir) – *Warren Kim*

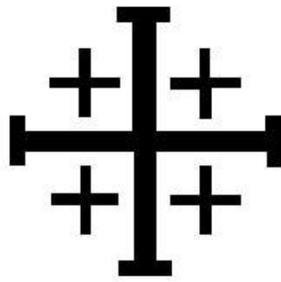
Service Volunteers – *Parish Office and Mary Druding*

Altar Guild – *Adrienne Edwards*

Worship Committee - *Rector*

## NOTES





## **ST. JAMES EPISCOPAL CHURCH**

3750 E. Douglas Avenue, Wichita, KS 67208

### **WORSHIP SERVICES**

Saturday, 5:30 pm

Sunday, 8:30 am & 10:45 am

## **LOVING ~ LIBERATING ~ LIFE-GIVING**

*You are welcome here*

The Rev. Dawn M. Frankfurt, Rector

The Ven. Jeff Roper, Archdeacon

Warren Kim, Choir Director

Chelsea Whipple, Director of Programs

Susan Stallings, Parish Bookkeeper

Krystal Poindexter, Parish Communicator

Jose Alonso, Sexton

The Rev. Joseph Bayles, The Rev. Sam Criss, Associated Priests

The Rev. Deedee Evans, Deacon Emerita

[www.stjameswichita.org](http://www.stjameswichita.org) ~ (316) 683-5686

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